LANDLORD REGISTRATION FORM

Date Filed: ____________________  Registration Type:    [ ] New    [ ] Renewal

Property Information

Street Address

Block

Lot

Dwelling Unit Number ________________________________

Number of Dwelling Units in Building ________________________________

Identify Each Unit Number __________________________________________

Owner of Property

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone</td>
<td>Cell</td>
<td>E-Mail</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Owner of Property is a:    [ ] Corporation    [ ] Partnership    [ ] Individual

Pursuant to state law (N.J.S.A. 46:8-28), the property owner shall supply the names and addresses of all general partners in the case of a partnership, or corporate officers in the case of a corporation.

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
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<td></td>
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<tr>
<td>3.</td>
<td></td>
<td></td>
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</tbody>
</table>
Registered Agent

If Owner of Record is a Corporation

<table>
<thead>
<tr>
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</table>

Managing Agent

<table>
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<tr>
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<th></th>
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Authorized Agent (Required to be within Burlington County)
If no owner(s) or no managing agent resides in Burlington County, in which the dwelling is located, please provide contact information for a person who resides in the county and is authorized to accept notices from a tenant, issue receipts for those notices and accept service of process on behalf of out of county record owner(s).

<table>
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</table>

Superintendent/Janitor/Custodian

<table>
<thead>
<tr>
<th>Name</th>
<th></th>
<th></th>
<th></th>
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Emergency Contact
Individual representative of the owner or managing agent who may be reached at any time in the event of an emergency affecting the dwelling and/or unit who has authority to make emergency decisions concerning the premises including the making of repairs and expenditures. (May be Managing agent, Authorized Agent or Superintendent)

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</table>
Bank or Financial Company Holding a Mortgage
Provide the name and addresses of all banks or entities who own the mortgage loan that was
extended to the homeowner.

Name Address
1. 
2.

Building Heating Fuel Type

☐ Propane (complete section below)

☐ Fuel Oil (complete section below)

☐ Fuel Oil but landlord does not provide heat

☐ Natural Gas

☐ Electricity

<table>
<thead>
<tr>
<th>Name of Fuel Oil/Propane Company</th>
<th>Grade/Type of Fuel Oil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>City</td>
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Sewer System

☐ Township Sewer

☐ Private Septic

Water Supply

☐ City Water

☐ Private Well

Additional Items Needed
Please indicate that each of the following is included in your registration.

a) Payment of registration fees

b) Fully executed copy of lease agreement signed by all adult tenants or certification that
   no written lease exists.

c) Recent State Inspection Report by the DCA for those properties subject to the
   Municipal Dwelling Law, N.J.S.A. 44:13A-1

d) Gross floor area in square feet of each room occupied for sleeping purposes and each
   habitable room shall be in accordance with the NJ State Housing Code and Property
   Maintenance Code. (Copy available upon request)

Indicate party responsible for payment of:

Water & Sewer Utility: 

Property Taxes:

Federal Lead Base Paint Disclosure  *Only applicable for dwellings built before 1978
I certify that the above information is true and that I am the owner/landlord or I am a corporate officer, partner/manager authorized to sign the registration. I further certify that I understand pursuant to Chapter 187 of the Code of the City of Bordentown, an application to renew the Landlord Registration Form shall be filed annually no later than December 31st and amended, as necessary, within 30 days of each change of occupancy of the rental unit.

I further certify that the rental property or rental unit(s), premises, or combination thereof, is fit for human habitation and complies with the requirements of all ordinances of the City of Bordentown and all regulations of the New Jersey State Housing Code (N.J.A.C. 5:28-1.1 et seq.).

_________________________________________  ___________________________
Print Name                                                                 Date

____________________________
Signature

I certify the following:
I am the Landlord for the property located at: ________________________________

The dwelling complies with Chapter 187 of the code of the City of Bordentown.

There is an oral/written agreement with the tenants and myself for the rental(s) at the above address.

The total number of occupants living in the dwelling unit is: ____________________

I will not authorize more than the maximum permitted tenants, which is _____, to occupy the premises.

Date Tenancy commenced or will commence: ________________________________

Name all tenants, including minors, who are to reside in the dwelling.

______________________________

______________________________

I hereby affirm that I am either the owner of the above referenced property or I am authorized to act on behalf of the owner and that all information contained herein is true and correct to the best of my knowledge. I certify that I am in compliance with all of the licensing requirements set forth above and understand that in the event there are any changes in ownership of this rental facility, or rental status, I am required by law to notify the City of Bordentown before such change occurs.

_________________________________________  ___________________________
Landlord Signature                                                                 Date
I certify that I am the responsible tenant for an apartment/home located at:

__________________________________________

I also certify that I will not permit more than the permitted number of tenants _____ to occupy the premises.

__________________________________________  ________________________________________
Signature of Tenant                          Date

__________________________________________  ________________________________________
Signature of Landlord                        Date

MUNICIPAL USE ONLY:

Annual Landlord Registration fee: $ ________  Certificate # ________________
Amount Paid: _____________________________
Cash: __________ Check # __________
Received by: _____________________________
Identification: ___________________________
(Copy of Current Driver’s License)

Verification of all Municipal Charges is Current

Property Tax  Current ________________  Past Due ________________
Water        Current ________________  Past Due ________________
Sewer        Current ________________  Past Due ________________

Landlord Registration Fees

Single        $  50.00
Two/Three     $  75.00
Four/Ten      $100.00
Apt Complex   $150.00
Amended Reg   $  25.00