City of Bordentown

Municipal Election

To Be Held On

May 11, 2021

INFORMATION PACKET

“PLEASE READ IMMEDIATELY”

Grace I. Archer, RMC
City Clerk

Deadline to File Petitions
March 8, 2021 @ 4:00 PM
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   Election Law Enforcement Commission
February 2021

MUNICIPAL ELECTION FOR BOARD OF COMMISSIONERS

Dear Prospective Candidate:

In response to a few inquiries over the years, I have culminated the answers to some frequently asked questions concerning the procedure to be followed in perfecting your candidacy for the Board of Commissioners of the City of Bordentown; it is not intended to be used as Final Authority in any way. Questions arise from time to time, which may require a legal opinion. Should this occasion arise, I suggest retention of counsel for your final guidance.

When Is The Municipal Election?

The municipal election is held every four years on the second Tuesday of May, which this year is May 11, 2021.

Who Is Eligible To Become A Candidate?

According to the Eligibility Requirements (N.J.S.A. 40A:9-1.13), no person shall be eligible to become a candidate for any local elective office unless he is registered to vote in the local unit to which the office pertains and has been a resident of that local unit for at least one year immediately prior to the date upon which the election for the office is to be held.

How Do I Submit My Name For Nomination?

You should pick up forms entitled, “Petition of Nomination for the Board of Commissioners of the City of Bordentown, Individual Certificate of Nomination” from the City Clerk. These “Individual Certificates of Nomination” are the forms that will be circulated for signature. The Certificates, when attached together and presented to the City Clerk, become your nominating petition. You should complete the Certificate by including your name and address as the candidate and the date of this year’s election. You should then proceed to obtain the required number of signatures and submit your petition to the City Clerk by the deadline.
How Many Signatures Do I Need?

You will need at least one percent of the registered voters of the City of Bordentown to sign your petition. Since there are **three thousand and seventy-eight (3,078) registered voters**, you need **thirty-one (31) signatures on your nominating petition**. It is recommended that you obtain and submit **more than thirty-one (31) signatures** to protect your rights. The law does not allow a candidate to obtain more signatures after the deadline if your presented signatures are deemed deficient.

Who Can Sign My Petition For Nomination?

Only registered voters of the City of Bordentown can sign a petition of nomination.

Is There A Limit To The Number Of Nominating Petitions That A Registered Voter Can Sign?

Yes. A registered voter can sign no more than three (3) nominating petitions. If a registered voter signs more than three (3) nominating petitions, his petition becomes invalid for all candidates who secured his signature.

Can I Secure Two Or More Signatures Of Registered Voters On One “Individual Certificate Of Nomination”?

No. Only one (1) registered voter can sign each “Individual Certificate of Nomination”. You will have to get an “Individual Certificate of Nomination” signed by each registered voter who joins your petition of nomination.

Can I Make Photocopies Of The “Individual Certificate Of Nomination” That I Receive From The City Clerk?

Yes. In fact, you may wish to print or type your name and address and date of election on one copy of the Certificate and photocopy it for signatures instead of writing your name, address and date of election on each individual Certificate.

Must I Submit Any Other Documents Along With My Petition Of Nomination?

Yes. You must submit a completed “Oath of Candidate for Office”, “Oath of Campaign Manager” and “Affidavit of Candidate For Office” along with your entire petition. These forms are also available from the City Clerk. You should attach the original copy of your oath, affidavit and oath of your campaign manager to the “Individual Certificates of Nomination” and submit them as your petition of nomination to the City Clerk.

When Does My Petition Of Nomination Have To Be Submitted To The City Clerk?

The law provides that your petition must be filed with the City Clerk on or before the 64th day prior to the election. This means that your nominating petition must be filed with the City Clerk **no later than 4:00 PM on March 8, 2021**.
What If My Petition Is Defective For Some Reason?

If your petition does not conform to requirements, it will be retained by the City Clerk and you will be notified in writing, either by personal service or by certified mail, of the defect. You will then be given the opportunity to file such amendments as may be necessary to eliminate the defect except that you will not be allowed to make any amendment for the purpose of adding the name of any person who did not sign the original petition nor for changing the name of the candidate for office. Your amendment must be filed no later than sixty-one (61) days before the election, which is March 11, 2021.

May I Have A Campaign Slogan Appear By My Name On The Ballot?

Yes. You may petition the City Clerk to print a designation or campaign slogan of not more than six (6) words opposite your name on the ballot. The designation may not contain any political party affiliation.

May Several Candidates Be Grouped Together On The Ballot?

Yes. All candidates who wish to be grouped together must sign a petition requesting that their names be grouped together. The petition must be filed with the City Clerk.

If Several Candidates Desire Their Names Together, Can They Still Have A Slogan Or Campaign Designation Printed Opposite Their Names?

Yes. One slogan may be used for candidates who have grouped themselves together.

How Are Petitions For Campaign Designations Or Groupings Filed?

Any candidate who wants a campaign slogan or designation opposite his name must file a signed, written request with the City Clerk. If several candidates want their names grouped together, all of the candidates must sign the written request. If the group of candidates wants a slogan or designation printed opposite their names, they should make that request in their petition for grouping.

When Must Petitions Requesting A Designation Or Grouping Of Candidates Be Filed?

Such petitions must be filed no later than the date set for the filing of the nominating petitions, which this year is March 8, 2021.

If I Am A Candidate, Must I Comply With Any State Mandated Reporting Requirements?

Yes. The City Clerk is required to notify the New Jersey Election Law Enforcement Commission of your candidacy. You are required to comply with the State Statutes and the regulations promulgated by the Commission which governs municipal elections. You may obtain more information about the law and your obligations thereunder by writing or calling the New Jersey Election Law Enforcement Commission, PO Box 185, Trenton, NJ 08625-0185, (609) 292-8700 or Toll Free within NJ at 1-888-313-ELEC (3532). Information may also be obtained on the website at: https://www.elec.state.nj.us/ or https://www.elec.nj.gov/frcandidates/overview.htm
How Will The Order Of Names On The Ballots Be Selected?

The order of names of candidates on the ballot is determined by a drawing. The City Clerk will give you at least two days written notice of the drawing by certified mail or personal service. The name of the candidate or group of candidates first drawn will occupy the first place on the voting machine, and the name of the candidate or group of candidates drawn next will occupy the second place and so forth. The City Clerk will draw for the positions. You or your representative have the right to be present and to examine the cards prior to their being placed in the box.

How Are The Winners Of The Election Determined?

Since the City of Bordentown has not opted for a run-off election procedure, the three (3) candidates with the highest number of votes shall be elected commissioners, regardless of whether they receive a majority of votes in the election.

If I Win, When Does My Term Of Office Begin?

The term of office of the new commissioners begins at 12 o’clock noon on the Third Tuesday of May, which is May 18, 2021.

Good Luck!

Grace I. Archer, RMC
City Clerk
TO: Candidates for Municipal Election

All candidates for the Office of Commissioner of the City of Bordentown should be aware of New Jersey State Law, N.J.S.A. 40:69A-166. This statute provides as follows:

Any person convicted of a crime or offense involving moral turpitude shall be ineligible to assume any municipal office, position or employment in a municipality governed pursuant to this act . . .

Conviction of a crime or offense involving moral turpitude does not prevent an individual from running for municipal office. However, such a conviction would prohibit the candidate from assuming or actually taking office if elected. This is an issue which cannot be confronted until the election is completed. If you feel that you may be covered by the above statute in the event that you are elected, you should consult with your personal attorney.

Because of the existence of this statute, you have been requested to provide information regarding your conviction for crimes or disorderly persons offense. Such a conviction will not prohibit you from qualifying as a candidate for election.
Disclosure Statement of Criminal Conviction

Pursuant to P.L. 2004, chapter 26 the following statement must be completed and filed with the Nomination Petition

Please Check Applicable Box

☐ I have not been convicted of any offense graded by Title 2C of the New Jersey Statutes as a crime of the first, second, third or fourth degree, or an offense in any jurisdiction which, if committed in this State, would constitute such a crime.

☐ I have been convicted of an offense graded by Title 2C of the New Jersey Statutes as a crime of the first, second, third or fourth degree, or any offense in any jurisdiction which, if committed in this State, would constitute such a crime as follows:

1. Crime of conviction:________________________

2. Date of conviction:________________________

3. Place of conviction:________________________

4. Penalties imposed for the conviction:________________________

*As an alternative, you may submit with the statement a copy of an official document that provides the above information. If you have been convicted of more than one criminal offense, such information about each conviction shall be provided. Records of expunged conviction(s) pursuant to chapter 52 of Title 2C of the New Jersey Statutes shall not be subject to disclosure.

I certify the foregoing is a true and accurate statement.

(Pictured or Typewritten Name of Candidate)

(Signature of Candidate)

(Residence Address)

(City or Town) (Zip Code)
<table>
<thead>
<tr>
<th>Name of Candidate</th>
<th>Date of Birth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>How Long Have You Lived Here?</td>
</tr>
<tr>
<td>List Address (es) for last 5 Years</td>
<td>Year</td>
</tr>
<tr>
<td>Have You Ever Been Known By Any Other Name?</td>
<td>If Yes, by what name(s):</td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>If Married, State Your Maiden Name</td>
<td>Date of Marriage</td>
</tr>
<tr>
<td>Have You Ever Been Convicted of a Crime or Disorderly Person Offense?</td>
<td>If Yes, What was the Offense?</td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Date of Conviction</td>
<td>Court Where Adjudicated</td>
</tr>
<tr>
<td>Have You Ever Been Convicted of a Crime Involving Moral Turpitude?</td>
<td>Date of Conviction</td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Court Where Adjudicated:</td>
<td></td>
</tr>
<tr>
<td>Are You Presently on Probation, Parole &amp; Similar Supervision of any Court or Supervising Agency as a Result of the Above Referenced Conviction?</td>
<td>Name and Address of Supervising Agency:</td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Signature of Candidate</td>
<td>Social Security #</td>
</tr>
</tbody>
</table>

Sworn and subscribed to before me

this __________ day of ______________________ 2021.

______________________________
Notary Public

(If Additional Space Is Needed To Answer Any Questions, Please Attach Handwritten Sheet)
AFFIDAVIT OF CANDIDATE FOR OFFICE

COUNTY OF Burlington )
STATE OF NEW JERSEY )

I, _________________________, candidate for the office of Commissioner of the City of Bordentown, being of full age and duly sworn according to law, hereby depose and state:

1. I am registered to vote in the City of Bordentown.
2. I currently reside in the City of Bordentown and have resided in the City of Bordentown continuously for at least one (1) year immediately prior to the date of the municipal election.
3. I am aware that I am subject to punishment by law for any statements made by me that are willfully false.

__________________________________________
Signature of Candidate

Sworn to and subscribed before
me this ______day of _______________ 2021.

__________________________________________
Notary Public

NOTICE: All candidates are required by law to comply with the provisions of the “New Jersey Campaign Contributions and Expenditures Reporting Act.” For further information, please call the ELEC at 609-292-8700 or Toll Free within NJ at 1-888-313-ELEC (3532). https://www.elec.nj.gov/forcandidates/overview.htm
OATH OF CANDIDATE FOR OFFICE

COUNTY OF BURLINGTON )
                     :
STATE OF NEW JERSEY )
                     :
SS

I, ____________________________, candidate for the office of Commissioner of the City of Bordentown, being of full age and duly sworn according to law, hereby depose and state:

1. I have examined the petitions of nomination which are appended hereto.
2. The statements made in the appended petitions of nomination are true.
3. The signature contained on each petition of nomination is the genuine signature of the person whose name it purports to be.
4. I make each of the above statements to the best of my knowledge and belief.
5. I do hereby accept the nomination for the office of Commissioner of the City of Bordentown.

CANDIDATE’S SIGNATURE: ____________________________

PRINT NAME: ____________________________

ADDRESS: __________________________________

                        __________________________________

TELEPHONE NUMBER: ____________________________

CELL PHONE NUMBER: ____________________________

E-MAIL ADDRESS: ____________________________

Sworn to and subscribed before
me this _____ day of _____________ 2021.

__________________________________________
Notary Public

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OATH OF CAMPAIGN MANAGER

COUNTY OF BURLINGTON

STATE OF NEW JERSEY

I, ____________________________, campaign manager for ________________________, a candidate for the office of Commissioner of the City of Bordentown, being of full age and duly sworn according to law, do hereby depose and state:

1. I have examined the petitions of nomination which are appended hereto.
2. The statements made in the appended petitions of nomination are true.
3. The signature contained on each petition of nomination is the genuine signature of the person whose name it purports to be.
4. I make each of the above statements to the best of my knowledge and belief.

CAMPAIGN MANAGER’S SIGNATURE: ____________________________
PRINT NAME: ____________________________
ADDRESS: ____________________________

TELEPHONE NUMBER: ____________________________
CELL PHONE NUMBER: ____________________________
E-MAIL ADDRESS: ____________________________

Sworn to and subscribed before
me this _____ day of ____________________ 2021.

__________________________
Notary Public

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PETITION OF NOMINATION FOR THE
BOARD OF COMMISSIONERS
OF THE
CITY OF BORDENTOWN

Individual Certificate of Nomination

A MINIMUM OF 31 SIGNATURES ARE REQUIRED
PETITION OF NOMINATION FOR THE BOARD OF COMMISSIONERS OF THE CITY OF BORDENTOWN

Individual Certificate of Nomination

I, the undersigned, a registered voter of the City of Bordentown, residing at the address indicated below, certify that I do hereby join in a petition of the nomination of __________________________, whose residence is at __________________________, Bordentown, New Jersey 08505, for the office of Commissioner, to be voted for at the election to be held in the City of Bordentown on Tuesday, May 11, 2021, and I further certify that I know this candidate to be a registered voter, for the period required by law, of the City of Bordentown, and a person of good moral character and qualified, in my judgment, to perform the duties of the office, and I further certify that I have not signed more than three (3) petitions or certificates of nomination for this office.

SIGNATURE: __________________________

PRINT NAME: __________________________

ADDRESS: __________________________

__________________________
MUNICIPAL ELECTION – CITY OF BORDENTOWN, NJ
MAY 11, 2021

CANDIDATE REQUEST FOR DESIGNATION ON BALLOT

To: Grace I. Archer, RMC
    City Clerk

I, the undersigned candidate for Commissioner pursuant to N.J.S.A. 40:45-10 do hereby request the Municipal Clerk of the City of Bordentown to print opposite my name on the Municipal Election Ballot the following designation:

PLEASE NOTE THAT DESIGNATION MAY NOT REFERENCE PARTY AFFILIATION IN ANY MANNER

<table>
<thead>
<tr>
<th>SIGNATURE</th>
<th>DESIGNATION (Must Not Exceed Six (6) Words)</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

15
Municipal Election – City of Bordentown

TO: All Candidates in the Municipal Election to be held in the City of Bordentown on May 11, 2021.

As a candidate for Commissioner in the Municipal Election to be held in the City of Bordentown on May 11, 2021, you are permitted to expend money in furtherance or aid of your candidacy. However, before receiving any contributions or expending any money in furtherance or aid of your candidacy, you should familiarize yourself with the provisions of the New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)

YOU ARE ADVISED THAT BEFORE YOU CAN ACCEPT OR EXPEND ANY MONIES IN CONNECTION WITH THE FORTHCOMING ELECTION, YOU MUST FIRST APPOINT A CAMPAIGN TREASURER AND DESIGNATE ONE CAMPAIGN DEPOSITORY. THIS IS DONE BY FILING THE NAME OF YOUR CAMPAIGN TREASURER AND CAMPAIGN DEPOSITORY WITH THE NEW JERSEY ELECTION LAW ENFORCEMENT COMMISSION.

Address: New Jersey Election Law Enforcement Commission  
28 W. State Street, 13th Floor, PO Box 185  
Trenton, NJ 08625-0185  
Phone: (609) 292-8700 or Toll Free 1-888-313-ELEC (3532)  
Web Address: https://www.elec.nj.gov/forcandidates/overview.htm